



Town of Loxahatchee Groves
Roadway, Equestrian Trails & Greenway
Advisory Committee Meeting

Tuesday, April 10, 2012 at 7:00 p.m.

Town Hall Conference Room, 14579 Southern Blvd, Suite 2

Committee Member Nina Corning
Committee Member Kathy Strehlow
Committee Member Dr. Bill Louda
Committee Member Patrick Painter
Committee Member David Miles

Town Manager Mark Kutney
Town Clerk Janice M. Moore
Town Attorney Michael D. Cirullo, Jr.

PUBLIC NOTICE/AGENDA

*Vision: To Development a Recreational Greenways and Equestrian
Trail Network for the Rural Town of Loxahatchee Groves.*

1. OPENING

- a. Call to Order & Roll Call
- b. Approval of Agenda
- c. Appointment of Chair and Vice Chair

2. MINUTES: February 14, 2012

***Note:** The January 10, 2012, January 14, 2012 minutes are in process
of being completed and may be sent to you via email on Tuesday.

3. PRESENTATIONS - None

4. OLD BUSINESS

- a. Signage & Non-Motorized Access to Trails – Chair Corning & Committee Member Miles
- b. Update on Easement from C Road to B Road Using 6th Court North – Town Manager Kutney
- c. Signage & Non-Motorized Access to Trails & Bridge Connection for 6th Court North

- d. Replacement of Lost “Slow for Horses” Signs (Study of North & South Areas of Town) – Committee Members Miles & Louda

- 1. Sign Visibility

- e. Water Control Design for Equestrian Trails (Canal Management Practices) – Vice Chair Painter

5. NEW BUSINESS

- a. Outstanding Action Items

6. ADMINISTRATIVE UPDATE - Town Manager Kutney

7. CLOSING COMMENTS

- a. Public
- b. Committee Members
- c. Concluding Administrative Remarks

8. ADJOURNMENT

The next meeting is scheduled for Thursday, May 8, 2012.

Comments Cards: Anyone from the public wishing to address this Committee must complete a Comment Card before speaking. This must be filled out completely with your full name and address and given to the Town Clerk. During the meeting, before public comments, you may only address the item on the agenda in which is being discussed at the time of your comment. During public comments, you may address any item you desire. Please remember that there is a three (3) minute time limit on all public comment. Any person who decides to appeal any decision of this Committee with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which included testimony and evidence upon which the appeal is to be based. Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk's Office (561-793-2418), at least 48 hours in advance to request such accommodation.



Town of Loxahatchee Groves
Roadway, Equestrian Trails & Greenway
Advisory Committee Meeting
Tuesday, February 14, 2012 at 7:00 p.m.
Loxahatchee Town Hall – Conference Room

MINUTES

1. Opening

- a. Call to Order & Roll Call

Chair Nina Corning called the meeting to order at 7:30 p.m. Present were Chair Nina Corning, and Committee Members Dr. Bill Louda, David Miles, and Kathy Strehlow. Absent was Vice Chair Patrick Painter. Also present were Town Manager Mark Kutney and Town Clerk Janice M. Moore.

- b. Approval of Agenda

Motion: Committee Member Louda moved to **approve** the agenda as presented. Committee Member Strehlow seconded the motion, which passed unanimously. **(Motion carried 4-0).**

2. Minutes - None

3. Presentations - None

4. Old Business

- a. Update on Town Council Direction from 2/7/12

Chair Corning reported that Item #1 (creation of a vision statement) and Item #5b. (Easement from B Road to C Road using 6th Court North) had been approved by the Town Council. She noted that she would meet with the town manager to discuss future Town Council discussion and action. Chair Corning reported an addition to Item #2 (Easement Recommendation) with a “motion to recommend.”

- b. Signage & Non-Motorized Access to Trails

Chair Corning distributed a booklet containing examples of signage and provided a detailed overview. Discussion took place and committee members provided their input regarding the concept of wooden structures and gates.

The committee made various language modifications to an “Equestrian Trail Rules” sign from the Village of Wellington for potential use in the Town.

Motion: Committee Member Louda moved to **formalize** the discussed changes regarding the “Equestrian Trail Rules” sign and forward to the Town Council. Committee Member Miles seconded the motion, which passed unanimously. **(Motion carried 4-0).**

By consensus, the Committee **agreed** to have Chair Corning present with examples used nearby for access openings for horses and to have Committee Member Miles present a rough sketch of the design of equestrian friendly water control gates for the next meeting.

Bridget Supramanya, PO Box 1068, suggested adding “please stay on trail.”

Motion: Committee Member Louda **proposed** a friendly amendment to add the following language to the trail sign: “Please stay on trail.” Committee Member Miles seconded the motion, which passed unanimously. **(Motion carried 4-0).**

Motion: Committee Member Stehlow moved to **request** approval from the Town Council to have the town attorney look into the issue of equine liability on trails and which statutes apply. Committee Member Louda seconded the motion, which passed unanimously. **(Motion carried 4-0).**

By Consensus, the Committee **agreed** to hold off on the identification of trails until the network was more established.

c. Signage & Non-Motorized Access to Trails & Bridge Connection for 6th Court N.

Chair Corning provided a brief overview. She suggested holding off on this item, since Staff was working on an easement.

Motion: Committee Member Louda moved to **defer** this item at this time. Committee Member Miles seconded the motion, which passed unanimously. **(Motion carried 4-0).**

d. Replacement of Lost “Slow for Horses” Signs

Discussion took place and committee members provided their input. Town Manager Kutney suggested that a volunteer present a study of missing signs and locations.

Marge Herzog, 966 A Road, spoke about maintaining the clearance of sign visibility.

The Committee spoke in depth about replacing the lost signs, the removal of sponsors, the insertion of the Town name, and the removal of the Palm Beach County Horse Council logo.

By consensus, the Committee **agreed** to table the issue until the March 13, 2012 meeting with Committee Member Miles to present a study for the north area of Town and Committee Member Louda to present a study for the south area of Town at that meeting.

e. Signage for Greenway Parks

Chair Corning referred to the booklet containing examples of signage and provided an overview. Discussion took place and committee members provided their input.

The committee made a modification to a parks sign from the Village of Wellington: “dawn to dusk” for future use in the Town. By consensus, the Committee **agreed** to the modification.

5. New Business – *None*

6. Administrative Update

Town Manager Kutney reported that the Town Council, at its February 7, 2012 meeting, gave Staff authorization to move forward with the grant.

7. Closing Comments

- a. Public – *None*
- b. Committee Members – *None*
- c. Concluding Administrative Remarks – *None*

8. Adjournment

Motion: Committee Member Louda moved to adjourn the meeting at 9:52 p.m. The motion was seconded by Committee Member, which passed unanimously. **(Motion carried 4-0).**

**These minutes were approved by the
Town Council on Tuesday, March 13, 2012.**

Janice M. Moore, Town Clerk

Nina Corning, Chair

SEAL